

## Inshore Fisheries Forums Privacy Notice

### Introduction

The <https://inshoreforums.ie> website (the “Website”) is operated by Bord Iascaigh Mhara (“BIM”, “we”, “us”, “our”). This Privacy Notice provides you with information about how Inshore Fisheries Forum processes your personal data when you visit our website or otherwise make your data available to us in accordance with the General Data Protection Regulation (“GDPR”) and the Irish Data Protection Act 2018 (the “Act”).

### Who are we?

Inshore Fisheries Forums (the “Forums”) are consultative forums at which members are representative of the inshore sector fishermen using boats of less than 12m in overall length. The initiative is financed under Ireland’s EMFAF Programme 2021-2027 by the Government of Ireland and the European Union. We are facilitated by the statutory bodies responsible for marine fisheries in Ireland, namely Department of Agriculture, Food and the Marine (DAFM), Bord Iascaigh Mhara (BIM), Sea Fisheries Protection Agency (SFPA) and the Marine Institute. Bord Iascaigh Mhara provides administrative support to us.

For more information on BIM, see BIM’s Privacy Notice [here](#).

Full contact details of BIM are as follows:

Name: An Bord Iascaigh Mhara

Address: P.O. Box 12, Crofton Road, Dun Laoghaire, Co. Dublin.

If you have any questions about this privacy notice or our privacy practices, please email BIM at [dataprotection@bim.ie](mailto:dataprotection@bim.ie).

For more information on DAFM, see DAFM’s Privacy Notice [here](#).

For more information on the SFPA, see the SFPA’s Privacy Notice [here](#).

For more information on the Marine Institute, see the Marine Institute’s Privacy Notice [here](#).

### Purpose of Processing and Legal Basis

The website processes data to collect information about interested parties in the field of inshore fisheries. As part of this, we collect the following data from you:

Purpose	Categories of Personal Data	Lawful Basis
To send updates from the website	Email address	Consent
To respond to any questions or queries	Name, Contact Details, Details of your Query	Legitimate Interest – to provide you with support on the query.

To apply for RIFF nomination via application form	Nominator: Name, contact details, signature, vessel name, vessel registration, port  Nominee: Experience of inshore fisheries, potential conflicts of interest, signature	Legitimate Interest – to review referral made for RIFF nomination.  Contractual Obligation – for processing the data of the nominee.
To display photograph and biodata of RIFF members on the website	Name, Title, Photograph, RIFF Membership Area	Consent
To record attendance and actions on RIFF meetings	Name	Contractual Obligation
To ensure the security of our website through the use of cookies	IP address, Browser Type, Operating System, Device Type	Legitimate Interest – for the purposes of ensuring network and information security
To analyse and understand how you interact with our website through the use of cookies	IP address, Browser Type, Operating System, Device Type	Consent

### **Disclosure of your information**

We may share your personal data with third-party service providers. We will only permit our service providers to process your personal data for specified purposes and in accordance with our instructions. Only the minimum personal data necessary will be shared.

### **Do we transfer your information outside of EEA?**

In limited and necessary circumstances, your information may be transferred outside of the EEA or to an international organisation to comply with our legal or contractual requirements and only where we have determined that individuals have an adequate level of protection over their personal data.

### **Data Retention**

We retain your information in accordance with our Data Retention and Deletion Policy. Subject to your rights, we will ordinarily process your personal data throughout the course of your relationship with us and will then retain it for a period after that. The precise length of time will depend on the type of data, our legitimate interests and other legal or regulatory rules that may require us to retain it for certain minimum periods.

In determining the appropriate retention period for different types of personal data, the amount, nature, and sensitivity of the personal data in question, as well as the potential risk of harm from unauthorised use or disclosure of that personal data, the purposes for which we need to process it and whether we can achieve those purposes by other means are considered.

### **Cookies**

Cookies are a form of technology used in the delivery and analysis of a website. When you visit a website, small text files are placed on your device temporarily. We track the webpages that our users visit, in order to determine what content are the most popular. This data is used to better tailor our content to you by allowing us to understand better what you are interested in.

Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you. You have the ability to accept or decline cookies by clicking the cookie banner when you first visit our websites. You can view our Cookie Policy [here](#).

### **Data security and storage of personal data**

We use a range of electronic, and managerial measures to ensure that we keep your personal data secure, accurate and up to date. These measures include education and training to relevant staff to ensure they are aware of our data protection obligations when processing personal data, administrative and technical controls to restrict access to personal data to a need to know basis, technological security measures, including firewalls, encryption, and anti-virus software.

### **Your Rights as an Individual**

Under certain circumstances, you may have the following rights over your data:

- Request access to your personal data
- Request correction of your personal data
- Request erasure of your personal data
- Object to the processing of personal data
- Request restriction of processing your personal data
- Request the transfer of your personal data to you or to a third party
- Withdraw your consent

If you believe that we have not complied with the requirements of the GDPR or the Data Protection Act 18, you have the right to lodge a complaint with the Irish Data Protection Supervisory Authority at [dataprotection.ie](http://dataprotection.ie) or by post to 21 Fitzwilliams Square, Dublin 2, D02 RD28.

If you wish to exercise any of your rights, please contact us at [dataprotection@bim.ie](mailto:dataprotection@bim.ie). We will seek to deal with your request without undue delay, and in any event within one month (subject to any extensions to which we are lawfully entitled). Any request to access personal data will be dealt with free of charge unless it is considered excessive in which case, we may charge a reasonable fee.

### **Automated decision making**

We do not engage in fully automated decision making which has significant or legal effects on you in the provision of our services.

### **Data Protection Officer**

If you have any queries or concerns you can contact us at [dataprotection@bim.ie](mailto:dataprotection@bim.ie) or by mail at Data Protection Officer, P.O. Box 12, Crofton Road, Dun Laoghaire, Co. Dublin.

### **Change to this Privacy Notice**

We may update this notice from time to time. If we make any changes, we will post those changes here and update the 'Last Updated' date at the bottom of this Privacy Notice.

Last Updated: 03/04/2025